



Republika e Kosovës
Republika Kosova – Republic of Kosovo
Qeveria – Vlada – Government

REGULATION (OPM) NO. 06/2024
ON THE INTERNAL ORGANIZATION AND SYSTEMATIZATION OF
JOBS IN THE ANTIDOPING AGENCY¹

¹ Regulation (OPM) No. 06/2024 on the Internal Organization and Systematization of Jobs in the Anti-Doping Agency, was been approved by the Prime Minister, with Decision No. 029/2024, dated 06.03.2024.

Prime Minister of the Republic of Kosovo,

Pursuant to Article 94 (paragraph 10) of the Constitution of the Republic of Kosovo, based on Article 28 (paragraph 3) of Law no. 06/L-113 on the Organization and Functioning of the State Administration and Independent Agencies of the Republic of Kosovo, based on Article 5 (paragraph 5) of Law no. 08/L-152 on Anti-Doping, in compliance with Article 9 (paragraph 1, subparagraph 1.11) of Law no. 08/L-117 on Government of the Republic of Kosovo as well as in accordance with Article 9 (paragraph 7) of the Regulation GRK no. 01/2020 on Standards of Internal Organization, Systematization of Jobs and Co-operation in State Administration Institutions and Independent Agencies,

Adopts:

**REGULATION (OPM) NO. 06/2024 ON THE INTERNAL ORGANIZATION AND
SYSTEMATIZATION OF EMPLOYMENT POSITIONS IN
THE ANTIDOPING AGENCY**

**Article 1
Purpose**

The purpose of this regulation is to set out the internal organization and systematization of employment positions in the Anti-Doping Agency (hereinafter: Agency).

**Article 2
Scope**

1. The provisions of this regulation shall apply to all relevant units of the Agency.
2. The scope of the Agency's responsibility is defined in Law no. 08/L-152 on Anti-Doping and relevant legislation in force.

**Article 3
Mission of the Agency**

Based on the Agency's activity and legal responsibilities, the Agency's mission is to promote, coordinate and monitor the fight against doping in sport in all its forms, inspiring the sports community and athletes in particular to have confidence in their abilities to achieve success in sports without the misuse of prohibited substances or methods, but to achieve it through fair play and ethics, healthy performance, respect for competitors, officials, rules and sport integrity.

Article 4
The organizational structure of the Anti-Doping Agency

1. The organizational structure of the Anti-Doping Agency is as follows:
 - 1.1. Office of the Executive Director;
 - 1.2. Division.
2. The agency is led by the executive director, who on his/her work reports to the relevant minister of sports and informs the Secretary General of the relevant ministry of sports (hereinafter: director).
3. The number of employees in this Agency is twelve (12).

Article 5
Office of the Executive Director

1. The Office of the Executive Director of the Anti-Doping Agency consists of:
 - 1.1. Executive director;
 - 1.2. one (1) executive Officer;
 - 1.3. one (1) administrative Officer;
 - 1.4. one (1) Senior Legal Officer.
 - 1.5. one (1) Senior executive Officer
2. The duties and responsibilities of the Executive Director are determined by the Law on the Organization and Functioning of State Administration and Independent Agencies, the Law on Anti-Doping and the relevant legislation in force on public officials.
3. The duties and responsibilities of the professional and support staff in the Office of the Executive Director are determined according to the relevant legislation in force for public officials.
4. The Executive Director runs the Office of the Executive Director.
5. The number of employees in the Office of the Executive Director is five (5).

Article 6
Division of the Anti-Doping Agency

1. The following Division operate within the Antidoping Agency:

1.1. Division for the Prevention of Doping in Sports.

Article 7
Division for the Prevention of Doping in Sports

1. The mission of the Division for the Prevention of Doping in Sport is to promote, coordinate and monitor the fight against doping in sport in all its forms, inspiring the sports community and athletes in particular to have confidence in their abilities to succeed in sport without the misuse of prohibited substances or methods, but achieve it through fair and ethical play, healthy performance, respect for competitors, officials, rules and the integrity of the sport.

2. The duties and responsibilities of the Division for the Prevention of Doping in Sports are:

2.1. ensuring the implementation of program policies and work standards for anti-doping education, test execution and intelligence and the results management;

2.2. monitoring the processes of education, testing, intelligence and investigation, management of results within the division;

2.3. overseeing the implementation of programs for education, testing, intelligence and investigation;

2.4. supporting and providing advice to the director in the field of education, testing, intelligence and investigations, results management;

2.5. organization and management of all trainings in the field of sample collection, results management, education and intelligence related to the violation of anti-doping rules according to the needs of the Agency;

2.6. designing the training plan for the personnel for the collection of samples and monitoring its implementation based on the needs determined by other organizational units;

2.7. coordinating work programs for education, testing, intelligence and investigation;

2.8. designing and submitting weekly, monthly, periodical and annual work reports for the Executive Director;

2.9. promotion of the Agency's activity and awareness-raising activities.

3. The Head of the Division for the Prevention of Doping in Sports reports to the Executive Director.

4. The number of employees within this Division is seven (7).

Article 8
General services

Financial, certification, human resource management and internal audit services in the Agency are carried out by the relevant units of the relevant ministry for sports.

Article 9
Transitional and final provisions

1. The transfer of personnel within the category is allowed, in accordance with the relevant legislation on the civil service, if it is deemed necessary for the smooth running of the work.
2. The number of employees and the financing of this regulation shall be implemented in accordance with the law on annual state budget.
3. The increase or decrease in the number of personnel shall be made in compliance with the Law on Annual Budget, except in cases where organizational structures are created and/or dissolved.

Article 10
Annexes

Job description of officials and organizational structures of the Agency is defined according to the Annexes, which are an integral part of this regulation.

Article 11
Entry into force

This regulation enters into force on the day its publication in the Official Gazette of the Republic of Kosovo.

Albin KURTI

Kryeministër i Republikës së Kosovës

06 March 2024

ANNEX I

ORGANIZATIONAL STRUCTURE OF ANTI-DOPING AGENCY				
POSITION/STRUCTURE	CLASS	GROUP (GENERAL OR SPECIFIC)	NUMBER	TOTAL
1. OFFICE OF THE EXECUTIVE DIRECTOR				5
- Executive Director	- Senior manager 2		1	
- Executive officer	- Professional 2	58. Gr. General Administration Specialist	1	
- Administrative officer	- Professional 3	58.Gr. General Administration Specialist	1	
- Senior legal officer	- Professional 1	1.Gr. Legal Specialists	1	
- Senior executive officer	- Professional 1	4. Gr. Economics Specialists	1	
2.1. Division for the prevention of doping in Sports				7
- Head of the Division for the prevention of doping in sports	- Lower manager		1	
- Senior testing officer	- Professional 1	14. Gr. Social Science Specialists	1	
- Senior intelligence and investigation officer	- Professional 1	14. Gr. Social Science Specialists	1	
- Senior education	- Professional 1	58.Gr. General Administration Specialist	1	
- Doping control officer	- Professional 2	58.Gr. General Administration Specialist	1	
- Senior result management officer	- Professional 2	1.Gr. Legal Specialists	1	
- Administrative officer	- Professional 3	58. Gr. General Administration Specialist	1	
Total				12

